



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY -

TO : Prospective Service Provider
FROM : SCM /STORES
DATE : 02/10/2018
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128123

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 12/10/2018 at 12HOO

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
x30	Request for Occupational Health and Safety Training in Respect Of 30 Learners for 2 days SAQA US ID: 244288 Unit Standard Title: Demonstrate Understanding of Occupational Health and Safety Legislation in the workplace		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Certificate
- A service provide be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form

N.B Originals must be couriered/ posted to 3 Nyala Street Phalaborwa for all emailed documents.

Fill in and Return the Declaration of Interest Form.